

PART – II

DOCTOR OF THEOLOGY PROGRAMME

1. AIMS, OBJECTIVES AND PERSPECTIVES:

The Doctor of Theology programme of the Senate of Serampore College is an endeavour to promote advanced theological education and the formation, equipment of leadership personnel for the Ministry and Mission of the Church in the world and for the theological education of the Church as a whole. It is believed that a Doctor of Theology should have a creative, comprehensive and critical knowledge of the context and the content of the ministry and mission of the Church in the contemporary religious, social, economic, political and the cultural realities, as it is also envisaged in other theological degrees of the Senate of Serampore College

a. Objectives:

The main objectives of the Doctor of Theology programme shall be:

- i. To promote critical and creative research in specialized fields of knowledge related to the life, heritage and mission of the Church as well as contextual Christian faith, and to advance the frontiers of knowledge;
- ii. To promote the formation of well equipped Christian teachers, leaders, communicators, writers and scholars;
- iii. To provide leadership for shaping the self-understanding and structures of the Church, which are relevant for fulfilling its God-given vocation in the world;
- iv. To encourage independent and original research using integrated and inter-disciplinary approach in theological education.

b. Perspectives:

The perspectives of D.Th. programmes are essentially those of all theological education and are not limited by the practices and norms of secular universities in India or of institutions abroad. Following are some facets that need to be specially mentioned:

- i. The legitimate aspirations of all people for justice, freedom, dignity and a life worthy of humanity.
- ii. The cultural, ideological and religious plurality of our societies.
- iii. The ecumenical dimension of all Christian thinking in relation to the unity of the Church, the integrity of creation, unity of faith and sensitivity to all other dimensions of our life – local, regional and global.

- iv. The study of Asian languages, cultures, patterns of thought and behaviour.

2. THE ADMINISTRATIVE STRUCTURE:

The doctoral and research programmes of the Senate are conducted through following academic structures:

I. Committee for Research

- a. The Committee is a statutory body, responsible for all academic financial and other administrative affairs of the department under the care of the Senate of Serampore College/Executive Committee. Department of Research/SATHRI shall abide by its decisions.
- b. The Committee, as coordinating and enabling body, shall also be responsible for doctoral programmes of all doctoral centres affiliated to the Senate of Serampore College (University).
- c. **Composition**
The Composition of the Committee for Research shall be as follows:
Chairperson (Nominated by the Senate)
Dean of the Department of Research (Convener and Secretary)
President of the Senate
Secretary, BTESSC
Registrar of the Senate
Chairperson, Academic Council
One member of the Serampore College Council
Principal/Vice-Principal (Theology), Serampore College
Three representatives from Doctoral Centers, to be nominated by Senate by rotation
One eminent educationist
(One representative of the professors from the Department of Research)
- d. **Responsibilities of Committee on Research**
The Committee for Research shall be responsible for implementation of policies approved by the Senate and make recommendations to the Senate in relation to contextual and comprehensive theological research as follows:
 - i. To recommend policies for doctoral/non-doctoral research;
 - ii. To supervise the D.Th. research programme according to the procedures laid down by the Senate;

- iii. To approve appointment of Supervisors for doctoral candidates from an approved panel;
- iv. To enter into collaboration with institutions for the purpose of research in the country and other countries with the approval of the Senate;
- v. To encourage and facilitate publication of theological journals and other scholarly literature;
- vi. To produce basic research tools and make available primary and secondary sources for theological research in consultation with the Academic Council and other Committees of the Senate;
- vii. To set up academic research facilities leading towards the D.Th. degree through the affiliated Colleges or otherwise;
- viii. To appoint a supervisory committee as approved by the Senate, to perform such functions that are necessary for efficient working of the research programmes;
- ix. To grant scholarships for D.Th. and non-doctoral research candidates;
- x. To raise financial resources for the required programme and prepare budget proposals and submit the same to the Senate through the Finance Committee;
- xi. To promote post-doctoral research and provide facilities for scholarly studies and research for theological teachers and pastors.

II. Administration of Department of Research/SATHRI: The Dean

- i. The Head of the Department of Research/SATHRI is the Dean who is appointed by the Senate in accordance with the rules/procedures/statutes as laid down by the Senate;
- ii. The Dean is the principal academic and executive officer responsible for smooth and efficient functioning of the Department in pursuit of the objectives;
- iii. He/she is the Executive Officer for the Research Programme of the Senate under the guidance of the Committee for Research
- iv. He/she is the convener of the Committee for Research.
- v. He/she shall direct the programmes of Department at doctoral and non-degree levels as approved by the Senate and shall supervise and co-ordinate the programme at national level.
- vi. He/she shall be responsible for planning and implementation of research programmes of D.Th. candidates including exposure to other places in India or abroad as directed by the Research Committee.
- vii. He/she shall be responsible for publication of research findings and co-operate with the Committees for theological publications under the Board/Senate.

- viii. He/she shall keep proper records of the Committee and communicate its decisions to all the members of the Committee.
- ix. He/she shall report the decisions of the Research Committee to the Executive Committee, the Board and the Senate for approval.
- x. He/she Shall be responsible for the general oversight, guidance, and supervision of D.Th. and non-doctoral candidates through the Research Committee.
- xi. He/she shall be responsible for general oversight and discipline of office staff.

III. RESEARCH CENTRES:

- i. Doctoral Research Centres shall be individual theological institutions or well-structured joint programmes of institutions in a region recognized by the Committee for Research as competent to offer the D.Th. programme.
- ii. If the latter, the staff belonging to the Centre shall reside sufficiently close together to be readily available for meetings with the candidates and participation in research seminars.
- iii. Each recognized Centre shall have a minimum of two specialists in each branch in which the doctorate is offered and shall have at least one faculty member in another branch with competence to supervise doctoral candidates.
- iv. The faculty member shall possess an earned research doctoral degree from a theological college/institution recognized by the Committee for Research, proven competence in teaching and a period of productive research subsequent to the earned doctorate as manifested in sufficient publications in journals of good repute.
- v. The Centre shall satisfy the Committee for Research that adequate time of such staff has been set apart for the D.Th. program, in addition to time required of them for other programs like B.D. and M.Th.
- vi. Each Centre shall satisfy an evaluation team that adequate library resources are available at the Centre and/or in its vicinity.
- vii. Each Centre shall satisfy an evaluation team, that adequate funds and other infrastructure, such as accommodation, congenial atmosphere for serious study etc. are available.
- viii. Institutions of higher theological learning, with competent staff and resources may also be recognized by the Committee for Research as doctoral level research centres provided they:
 - a. are officially related to the Church;

- b. are working with the nearest Post Graduate theological college;
 - c. work either under the already existing doctoral centre or under SATHRI;
 - d. have an additional full-time staff with an earned doctorate degree in the discipline that is offered at the centre;
 - e. Demonstrate the need to have such a research centre in the region.
- In any event such centres shall be recognized by the Committee for Research only when the existing doctoral centres (such as UTC, Gurukul, FFRRC, NIIPGTS) are unable to offer doctoral programme in a given area of theological discipline. Recognition to such centres will be granted, if they satisfy the Evaluation Commission sent by the Committee for Research.

IV. THE RESPONSIBILITIES OF A CENTRE:

The responsibilities of the recognized doctoral research centre shall be:

- a. to appoint a doctoral committee consisting of at least three or more professors who are qualified to guide doctoral studies and to designate one person as Dean who shall give special attention to the work of the candidates and prepare reports on the candidates for the Committee for Research;
- b. to screen the applicants according to criteria laid down by the Committee for Research and to recommend them to the Committee for Research for admission;
- c. to make adequate arrangements for guidance to the formulation of study plans;
- d. to recommend to the Committee for Research the entire plan of study of each candidate;
- e. to recommend to the Committee for Research persons to be appointed as supervisors;
- f. to implement the programme of studies for each candidate as per regulations laid down from time to time by the Committee for Research;
- g. to arrange for candidates to meet periodically with the faculty of the Centre for seminars of an inter-disciplinary nature;
- h. to arrange for exposure programmes for the students, who in the opinion of the supervisor/doctoral committee of the Centre require to have an exposure outside India;
- i. to help students to find necessary scholarships from the sponsoring institutions or from other sources;
- j. to appoint supervisory committee for each student for assessment period;
- k. to carry out any other responsibility given by the Committee for Research related to promotion to research;

1. to formulate general guidelines for entrance requirements for each department and to submit the same to the Committee for Research for approval.

3. ELIGIBILITY AND GENERAL ENTRANCE REQUIREMENTS AND CONDITIONS OF ADMISSIONS:

I. Eligibility:

- a. He/she shall be a person who has previously obtained the M.Th. degree of the Senate with a minimum of 'B' grade or person who in the opinion of the Committee for Research holds an equivalent qualification.
- b. He/she shall fulfil the above requirement implicitly as there is no age bar for a person to be admitted to the D.Th. programme.
- c. In exceptional cases, a person who while without a Serampore M.Th., in First or Second Class or an equivalent degree has previously published creative research of a high scholarly standard and/or holds a M.Phil., or M.Litt., degree in First or high Second Class from an Indian university or a degree at least equivalent to this from an Indian or foreign university with knowledge in theology may be deemed sufficient for registration to D.Th. programme.

Such applicants shall include with their application a statement of their qualifications including academic degree and other training and experience deemed relevant. Each applicant shall satisfy the Committee for Research that he or she has the ability to undertake doctoral studies. Copies of papers presented and any published scholarly research shall be submitted as evidence. Where necessary the Committee for Research may call the applicant for an interview.

II. General Entrance Requirements:

- a. Common entrance Test: Senate shall conduct entrance test for admission to DTh course once in a year.
- b. The Centres shall conduct personal interviews of the perspective students who have successfully passed the common Entrance Test conducted by Senate
- c. Candidates shall be admitted by the centres to the degree programme in the branch they had completed in their M.Th. study.

When admission is completed the Centre shall forward the prescribed form of registration to the Registrar of the Senate, with the stipulated registration fee.

4. REGISTRATION:

A candidate is registered with the Senate through Department of Research/SATHRI, at the beginning of the Assessment period, and his/her candidature is confirmed at the end of successfully completing the assessment period.

5. RE-REGISTRATION:

- i. A candidate, who is unable to finish his/her research work within the stipulated time of 7 years from the date of admission, may apply for re-registration, within two years by paying a re-registration fee fixed from time to time.
- ii. The re-registration shall not be automatic, but shall depend upon the decision of the Committee for Research based on the recommendation of the Screening Committee appointed for this purpose, and on the willingness of the guide to continue to be his/her guide.
- iii. The period of submission of thesis shall be determined by the Committee for Research on the recommendation of the centre concerned.
- iv. The candidate shall submit a thesis proposal other than the one, on which he/she was working earlier.

6. THE PROGRAMME:

The Programme shall consist of two parts, namely, the Assessment period and the Research period.

a. The Assessment Period

- i. During this period candidates shall further equip themselves in the following areas:
 - Comprehensive knowledge in the field of study
 - Research Methodology
 - Critical competence
 - Awareness of the Indian/Asian context
 - Competence in language
- ii. A Committee consisting of three scholars shall guide a candidate's study, the Committee for Research shall appoint one of them. To maintain the inter-disciplinary and integrated approach, one of the members appointed by the Centre can be from the branch other than that of the candidate.
- iii. At the end of this period of study, candidates shall be assessed according to regulations laid down by the Committee on Research. If the candidate is unable to fulfil such requirements in a reasonable time, the Committee for Research on the basis of a report from the Centre shall terminate his/her studies at this stage.

- iv. Certain level of competence in languages may be required on entrance to the programme, which may be tested by the respective Centres, at the end of the assessment period through some suitable method. In case of additional language requirement (as in the case of O.T. and N.T.) or additional experience in practical oriented branches (as in the case of Pastoral Care and Counselling), a term/semester can be added for this purpose only.
- v. The assessment shall take place normally at the end of one full year of residential study.
- vi. However, candidates who fail to complete the requirements of assessment even after the end of second year of residential study, shall be terminated from the doctoral programme by the Committee for Research. Such candidates can apply for re-registration only after a period of three years after their termination from the programme.
- vii. The Centres shall send a comprehensive report to the Committee for Research on each of the candidates at the end of every year with a clear recommendation whether the candidate should continue his/her studies or not.
- viii. The candidates shall write during the assessment period three (3) research papers including the thesis proposal. The first paper shall deal with the comprehensive knowledge of the branch of study; the second one shall be on methodological issues/textual studies, and the third one shall be the thesis proposal. Each paper shall not exceed 6000-7000 words. Centres are however, free to prescribe more than three papers with more number of words as per the requirements of the field of research.
- ix. The assessment papers shall be submitted at the end of a trimester to the centre, which shall be evaluated by the members of the supervisory committee. Their report shall be sent to the Committee for Research along with the annual report of the student.

b. The Research

- i. During the Assessment period of research, the candidate shall also prepare a dissertation proposal which shall include:
A brief statement of the problem
The method or methods intended to be used in researching the problem
A basic bibliography and/or list of resources.
- ii. The Centre shall forward the proposal of each candidate to the Committee for Research for its approval.

- iii. The candidate shall be in full time residential study for at least two full years after the completion of the assessment period. Part of this period may be spent, if necessary, in full time residential study abroad, or in one of the Indian universities or Centres of advanced learning or with persons of competence. The Centre shall make such arrangements with the concurrence and help of the Committee for Research. Such arrangements shall be made after careful review of both the candidate's needs and the facilities at the proposed Centre on the basis of the approved program.

c. Supervision:

- i. The Committee for Research shall appoint a supervisor for each candidate from a panel of persons recognized by the Committee for Research taking into consideration the choice of the candidate and of the recommendation of the Centre.
- ii. During the period of research, the Centre may recommend a change of supervisor, to the Committee for Research on representation from the candidate/supervisor.
- iii. The Committee for Research may permit a candidate to change the Centre. The Centre shall be consulted prior to the decision.
- iv. The candidate shall submit progress report of his/her study annually through the supervisor and doctoral centre. Failure on the part of candidate in submitting report shall result in the cancellation of his/her registration.

d. Doctoral supervisors

Following persons are considered as competent to supervise doctoral candidate:

- i. those who have an earned doctoral degree in a branch of study in which doctorate is offered from a theological institution/university which is recognized by the Senate of Serampore College; and
- ii. those who have published scholarly articles in recognized journals and/or presented scholarly papers at the national, international and regional consultations; at least a minimum of one such article/paper per year; and preferably
- iii. those who have been teaching post-graduate candidates at least for a period of 3 years.

Following be considered as part-time faculty supervisors:

- iv. those who fulfill the requirements laid down for doctoral supervisors and if appointed as supervisors be able to give at least 4 hours a month to those doctoral candidates who are working on their dissertation;

- v. during the assessment period, their services be used only as resource persons.

e. Resource persons and supportive staff

The following be considered as resource persons and supportive staff: Doctoral supervisors who have competence in a branch of study other than his/her own branch of specialization are considered as resource persons in that branch of study;

Supportive Staff

Those persons who have earned doctorate but do not have enough teaching experience and/or do not have a required number of scholarly articles to their credit be considered as supportive staff in the branch of their specialization and may assist supervisors in doctoral supervision.

f. Eligibility of thesis supervisors who are not full-time professors in the centres

- a. Thesis supervisors should be the ones who are approved by the Research Committee.
- b. The centres should send the curriculum vitae of the supervisors who are not full-time professors in the centres to the Dean for its approval by the committee.
- c. The centres should also send to the Dean a no objection letter from the employers of such supervisors.

7. DISSERTATION:

- i. Each candidate shall submit a dissertation within the scope of the branches of the theological disciplines such as Old Testament, New Testament, Christian Theology, Christian Ethics, History of Christianity, Religions and Christian Ministry or an inter-disciplinary subject which includes the field of the previous degree.
- ii. The dissertation shall be a work produced by the candidate and shall give evidence of the original research and contain contributions to the advancement of theological learning.
- iii. A dissertation that has already been submitted by the candidate for a degree elsewhere or a dissertation that has already been published shall not be accepted for the award of D.Th. degree of the Serampore College (University). A candidate may, however, use material, which comprised a portion of the requirements for a lower degree or from a publication only as a minor part of the dissertation, provided it is properly acknowledged.

- iv. Each candidate shall include along with the dissertation:
 - a. a declaration bearing his/her signature; as follows:
“I hereby, declare that the following dissertation is based on the result of research carried out by me, that the dissertation is my own composition, and that it has neither been presented for a degree elsewhere nor been published”.
 - b. A declaration by the supervisor that the research has been done under his/her guidance.
 - c. One page curriculum vitae of the candidate.
 - d. Six copies of abstract.
- v. The form of the dissertation shall conform to the standards of dissertation writing.
- vi. The language of the dissertation may be English or any one of the languages of India, Sri Lanka, or as approved by the Committee for Research. If the dissertation is not in English, a résumé in English of about 1/3 of the length of the dissertation shall also be submitted.
- vii. The dissertation shall not ordinarily be accepted earlier than three academic years and not later than seven years of registration.

8. PLAGIARISM (copying, illegal use of others work, breach of copyright etc.)

Independent research and writing play a vital part in the course requirements, examinations, thesis and project. Students, therefore, should be aware of the strong sanctions against plagiarism. If proven, a charge of plagiarism could result in an automatic F in the course and possible expulsion/cancellation of registration. If anyone has any questions or doubts about what plagiarism entails or how to properly acknowledge source materials and the works of others, be sure to consult the faculty concerned.

9. PRE-SUBMISSION NOTICE:

Three months prior to submission of thesis, the candidate shall, through the supervisor forward to the Senate notice, on the prescribed form, for the intended submission of thesis.

10. SUBMISSION OF DISSERTATION:

The doctoral centre shall submit theses to the Senate office for evaluation process.

All DTh theses shall be submitted to the Senate of Serampore College and this should be clearly mentioned on the title page of each thesis;

- i. Each candidate for the award of degree of Doctor of Theology (D.Th.) shall submit four copies of his/her thesis.
- ii. Theses should be submitted through the respective doctoral centres not earlier than the prescribed minimum period of three years and not later than the prescribed maximum period of seven years after the candidate has been registered for the programme.
- iii. The thesis shall be certified by the thesis advisor before its submission.
- iv. When a candidate submits his/her dissertation he/she shall also submit:
 - a. six copies of an abstract, in print as well in electronic version, of approximately 1500 words. The abstract shall be a concise summary of the problem, the methodology followed in the research and the main findings of the investigation;
 - b. Original thesis proposal as approved by the Committee on Research.
- v. When a dissertation is resubmitted following a revision, six copies of a revised abstract shall also be submitted.

11. EVALUATION PROCESS:

- a. Registrar, in consultation with the President, shall prepare a panel of examiners;
- b. Registrar shall send the theses to three of the examiners from the panel and maintain strict confidentiality of the process;
- c. One of the examiners, as far as possible, shall be a scholar from outside the country;
- d. The examiners shall submit a detailed critique on the thesis:
 - i. Their recommendation for acceptance of thesis for the award of the degree must accompany a precise certificate that the candidate's work has advanced the existing knowledge on the subject and is of a standard suitable for acceptance.
 - ii. In case any one of the examiners is of the opinion that the thesis can be accepted after revision, he/she shall state the points on which revision is needed and such listing shall be sent to the candidate by the Registrar
 - iii. In case any one of the examiners feels that the thesis has failed to achieve the desired standard, and is therefore, rejected, precise reasons for such rejection must be stated by the examiner.
- e. If the evaluation report from any one of the examiners is not received within four months, a copy of the thesis be sent to another examiner from among the approved panel.

- f. The examiners shall recommend if the thesis is of publishable standard.
- g. The examiners shall recommend one of the following:
 - that the dissertation be accepted for the award of the degree;
 - that the dissertation be suitably revised and resubmitted;
 - that the dissertation be rejected.

12. EVALUATION: Category

Approval

1. The candidate shall be entitled to appear for the viva voce only if the thesis is unanimously accepted by the examiners.

Disapproval

2. In case any one of the examiners feels that the thesis has failed to achieve the desired standard, and is therefore, rejected, precise reasons for such rejection must be stated by the examiner.
3. In the event that two or more examiners reject the thesis, the thesis shall be rejected and registration of the candidate closed.
4. In the event that one examiner accepts the thesis, one examiner rejects the thesis and one examiner recommends resubmission, or in the event that two examiners recommend resubmission and one examiner recommends rejection, the thesis shall be rejected and registration of the candidate closed.

Revision

5. In case any one of the examiner is of the opinion that the thesis can be accepted after revision, he/she shall state the points on which revision is needed and such listing shall be sent to the candidate by the Registrar.
6. In the event that two examiners recommend resubmission and one examiner recommends acceptance of the thesis or all three examiners recommend resubmission, the candidate shall be required to revise and resubmit the thesis as per the rules governing resubmission of thesis.
7. In the event that the thesis is rejected by only one examiner, it shall be referred to another examiner from the approved panel. The fourth examiner so appointed shall be informed of the recommendations of the other three examiners. The recommendation of the fourth examiner shall be final and binding on the thesis.
In case, the thesis is approved by this examiner, it will be considered as unanimously approved.
Such a thesis, examined by the Fourth Examiner, shall not be allowed to be resubmitted or marked to any further examiner and the registration of the candidate shall be closed.

8. If one or more examiners recommend re-submission of the thesis after modification, it shall be done within a maximum period of six months from the date on which the candidate is so informed by the Committee for Research.

Extra Provision

9. Any difficulty arisen in the process of examination/evaluation/ viva voce, the President in consultation with the Registrar shall take initiative to resolve first, failure of which, the case shall be referred to the Master for necessary guidance.
10. The Master may also, if necessary, refer such and other cases to the Research Advisory Committee, constituted for the purpose.
11. The Research Advisory Committee shall consist of the following members:
 - President (Chairman)
 - Chair-person, Research Committee
 - One senior processor/recognized examiner (appointed by the Master)
 - Registrar (Member Secretary)

13. REVISION/RESUBMISSION:

If thesis is recommended re-submission after modification, it shall be done within a maximum period of six months from the date on which the candidate is so informed.

Revised thesis shall be submitted through the centre, accompanied with all the normal documents as required with submission of thesis

14. VIVA VOCE:

- i. The candidate shall be entitled to appear for the *viva voce* only if the thesis is 'unanimously' accepted by the examiners.
- ii. After the thesis has been accepted by the examiners a *viva voce* shall be held after it is approved by the Dean of Research/SATHRI to adjudge the general proficiency of the candidate in the area of research.
- iii. President of the Senate shall be the Chairperson of the *viva voce* examination in which Dean of Research/SATHRI shall also be a member;
- iv. In absence of the President, he may request the Chairperson of the Committee on Research to preside over the *viva voce* panel.
- v. The panel for the *viva voce* shall consist of at least two examiners one of whom, shall be the supervisor.
- vi. The examiners may be requested to send some questions to be put to the candidate at the time of *viva voce* to seek clarification

on the points raised by them. These comments and questions shall be made available to all the three examiners and the candidate before the commencement of *viva voce*.

- vii. The examiners shall submit a report of the *viva voce* on a prescribed form, clearly indicating that the candidate deserves to be admitted to the degree of Doctor of Theology.
- viii. If the candidate fails to satisfy the examiners at the *viva voce*, the candidate may be asked to appear again at *viva voce*

15. DECLARATION OF RESULT

The candidate shall be declared eligible for the award of the degree of Doctor of Theology (DTh) only on the unanimous recommendations of the panel of examiners after the *viva voce*.

DTh results shall be declared by the Senate after the *viva voce*.

16. PROVISIONAL CERTIFICATE

Provisional Certificate, on request, may be issued after the declaration of the result.

17. FEE STRUCTURE

The details of fees can be obtained from the Senate/colleges

Registration Fee.....	1700/-
Late Registration Fee.....	300/-
Re-registration fee.....	6000/-
Tuition fee for direly registered Students	15,000/-
Extension of Time	1500/-
Evaluation: Thesis Proposal.....	1000/-
Evaluation: Per Assessment Paper.....	200/-
Evaluation fee	10,000/-
Re-evaluation fee	7000/-
Graduation fee.....	100/-
In-absentia Fee.....	750/-
Migration Certificate	250/-
Provisional Certificate	500/-

N.B.:

- i. The Senate reserves the right to change the fees.
- ii. Fees once paid are not refundable.
- iii. All fees must be sent by Demand Draft in favor of the “Senate of Serampore College” payable at Serampore or Kolkata to the Registrar.

18. AWARD OF DEGREE:

The Degree of Doctor of theology (DTh) shall be conferred upon the

successful candidates at the convocation of Serampore College (University).

19. CONVOCATION OF SERAMPORE COLLEGE (UNIVERSITY):

The Convocation of Serampore College(University) is held normally every year. Student who is qualified to receive the D.Th. Degree is expected to attend the Convocation in person.

A candidate who is unable to be present at the Convocation shall apply to the Head of the Centres for permission to receive the degree *in absentia* giving valid reasons for his/her inability to attend. Such a candidate shall apply through the Head of his/her Centre forwarding the *in absentia* fee to the Registrar of the Senate for the issue of the Certificate.

20. PUBLICATION OF THESIS:

Senate of Serampore College (University) reserves the right to publish the dissertations submitted to the Senate of Serampore College for the award of Doctor of Theology degree. It is illegal to publish the thesis without the prior permission of the Committee for Research, and in case if it is done, it may lead to the withdrawal of the doctoral degree.

21. DATE OF VALIDITY OF REGULATIONS

These regulations shall apply to every candidate applying for admission, registration, conduct and conferment of the Degree of Doctor of Theology (D.Th.) of Serampore College (University). Notwithstanding anything contained in any other Rule or Regulation for the time being in force, all admissions, registrations, course works and conferment of Degree shall be guided by these regulations.

22. CORRESPONDENCE

All communications should be addressed to the Registrar, Senate of Serampore College, Serampore. 712201, Dist. Hooghly, West Bengal. INDIA.