



# Senate of Serampore College (University)

College founded by Carey, Marshmann and Ward, 1818

Incorporated by Royal Charter, 1827 and

Bengal Act IV of 1918 as modified

Upto 1997 by Govt of West Bengal

## DEPARTMENT OF RESEARCH/SATHRI

C/O Senate Office, Mack House Complex P.O. Serampore 712 201 West Bengal

### **RULES FOR RECEIVING THE RESEARCH/SATHRI SCHOLARSHIP FOR D.TH STUDIES**

1. The Research/SATHRI Scholarship which is categorized as monthly / full scholarship and bursary/ one time scholarship for D.Th Studies is open to permanent members of the teaching staff of affiliated to the Senate and non-affiliated Colleges and also to candidates sponsored by Colleges and Churches /Institutions, who desire to serve theological Institutions for a long term as a vocation.
2. The applicant should complete minimum of TWO ASSESSMENT Paper with comments from all THREE Supervisors.
3. The applicant should be below the age of 45 years for scholarship.
4. The Scholarship will be awarded as priority to a candidate sponsored by an affiliated College and other bodies stated above with preference to women, tribals, dalits and others belonging to disadvantaged communities.
5. The Church to which the candidate belongs should give an undertaking to the Governing Body of the Institution in which he/she is a teacher at present that he/she will be permitted to serve the Institution for not less than five years after receiving the D.Th degree. The Candidate shall sign a bond to serve the Institution for not less than five years after passing the M.Th degree. Similarly, the Institution should also sign a bond that it will employ the candidate for not less than five years after his/her successful completion of the course. These bonds, in duplicate, on Rs 10/- non-judicial stamp must accompany the application for scholarship.
6. The applicant shall sign an agreement that all fees which are due to the Department of Research/SATHRI shall be deducted from the scholarship if the same is granted to him or her.
7. The Institution sponsoring a candidate for Research/SATHRI scholarship is required to pay Rs 12,000/- ( Rs 4000/- per year) towards the scholarship fund of the Research Department/ SATHRI before the scholarship is released to their candidates and failing which will lead to the withdrawal of the scholarship.
8. Application form should be sent in a prescribed form along with a fee of Rs 1000/- (Rupees One Thousand only) by DD drawn in favour of DEPARTMENT OF RESEARCH/ SATHRI payable at Serampore or Kolkata.
9. Application form should be properly filled up and sent to the Department of Research/SATHRI with all the necessary documents and failing which may lead to rejection of application.



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C/O Senate Office, Mack House Complex P.O. Serampore 712 201 West Bengal

### APPLICATION FOR RESEARCH/SATHRI SCHOLARSHIP FOR DTH STUDIES

Stamp size  
Recent picture

1. Name in full (underline surname) : \_\_\_\_\_

2. Date of Birth \_\_\_\_\_ Age \_\_\_\_\_ Sex \_\_\_\_\_

3. Address : \_\_\_\_\_

Phone Number \_\_\_\_\_

E-mail ID \_\_\_\_\_

4. Educational Qualifications : \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

5. Marital Status : Married/Unmarried

If married, Name of spouse : \_\_\_\_\_

Number of Children and their ages :


Are you intending to stay with your family in the centre Yes/ No

6. Is your spouse employed? Yes/No

If yes, monthly salary last drawn : \_\_\_\_\_

(Name of the Institution ) \_\_\_\_\_

(Qualification of Spouse) \_\_\_\_\_

7. Ministerial/ Teaching Experiences after M.Th

- a. Name of Institution/Church : \_\_\_\_\_  
\_\_\_\_\_
- b. Length of Service : \_\_\_\_\_
- c. Monthly salary last drawn : \_\_\_\_\_

8. Name of the Institution/ Church where: \_\_\_\_\_  
the applicant should teach/serve \_\_\_\_\_  
after D.Th \_\_\_\_\_

9. Name of the Doctoral Centre : \_\_\_\_\_  
to which candidate is admitted \_\_\_\_\_  
and marks scored in CET, and the \_\_\_\_\_  
year in which he/she wrote.

10. Field of study/ Discipline : \_\_\_\_\_

11. Are you getting scholarship/ financial: \_\_\_\_\_  
help from any other source? If YES \_\_\_\_\_  
name the source and the amount \_\_\_\_\_  
received so far.

12. How much of your own money you : \_\_\_\_\_  
can spend for your doctoral studies \_\_\_\_\_  
per month? (Specify)

13. Have you applied for scholarship : \_\_\_\_\_  
from any other source (specify) \_\_\_\_\_

14. Can you pursue your doctoral : \_\_\_\_\_  
studies if SATHRI is unable to \_\_\_\_\_  
grant scholarship?

15. Category:

a. Teacher from affiliated Institution \_\_\_\_\_

b. Women \_\_\_\_\_ c. Dalit/Tribal \_\_\_\_\_

d. Church sponsored \_\_\_\_\_ e. Any other \_\_\_\_\_

- Whether you are financially sponsored by you Institution/ Church? YES/ NO \_\_\_\_\_
- If YES , how much annually? \_\_\_\_\_

**Note:** *This application has to be sent along with the following documents:*

- a. *Agreement from the sponsoring Institution to employ the applicant at least for five years after satisfactory completion of D.Th (please enclose signed BOND with Rs 10/- stamp to that effect).*  
**Specimen I**
- b. *Agreement from the applicant to serve the sponsoring Institution for at least five years after finishing the course (please enclose signed BOND with ` 10/- stamp to that effect).*  
**Specimen II.**
- c. *Agreement from the sponsoring College/Institution/Church stating that they will contribute Rs 12,000/- (Rs 4,000 at the beginning of each year) towards the SATHRI Doctoral scholarship fund.*  
**Specimen III**
- d. *Agreement from the applicant regarding the deduction of fees which are due to the Department of Research/SATHRI from the scholarship.*  
**Specimen IV**
- e. *Copies of Certificates (Item No. 4)*
- f. *Letter assuring admission by the doctoral centre (Item no. 9)*

**LAST DATE OF APPLICATION FOR DTh Student is 30<sup>th</sup> July 2020**

**payment details:**

Amount : Rs 1000/-

Bank/ Cash :

Name of Issuing Bank: \_\_\_\_\_,

DD.No : \_\_\_\_\_

Date of issue : \_\_\_\_\_,

*DD to be drawn in favour of **Department of Research/SATHRI** payable at Serampore/Kolkata  
(If payment is by cash kindly enclose the copy of money receipt along with application)*

I hereby declare that all the information given above is correct to the best of my knowledge.

Date:

Place:

*Signature of Applicant*

Place :

Date :

\_\_\_\_\_  
*Signature of the Head  
of the Sponsoring College/Institution*

Senate of Serampore College( University)  
Department of Research / SATHRI  
**Assessment Paper Submission Form**

Name : \_\_\_\_\_ Reg No: \_\_\_\_\_

Branch: \_\_\_\_\_ Doctoral Center: \_\_\_\_\_

Assessment Paper Number : (Please tick) I \_\_\_\_\_, II \_\_\_\_\_, III \_\_\_\_\_  
Title of the Assessment :

Date of Completion : \_\_\_\_\_ Date of submission to SATHRI office: \_\_\_\_\_

**Comments of the Convener of the Supervisory Committee**

1. Content :

2. Methodology:

3. Bibliography:

4. Whether asked for revision?

5. Over all remarks

\_\_\_\_\_  
*Signature of Convener*

\_\_\_\_\_  
(Name)

Date: \_\_\_\_\_

Senate of Serampore College( University)  
Department of Research / SATHRI  
**Assessment Paper Submission Form**

Name : \_\_\_\_\_ Reg No: \_\_\_\_\_

Branch: \_\_\_\_\_ Doctoral Center: \_\_\_\_\_

Assessment Paper Number : (Please tick) I \_\_\_\_\_, II \_\_\_\_\_, III \_\_\_\_\_

Title of the Assessment :

Date of Completion : \_\_\_\_\_ Date of submission to SATHRI office: \_\_\_\_\_

**Comments of the member of the Supervisory Committee:**

1. Content :

2. Methodology:

3. Bibliography:

4. Whether asked for revision?

5. Over all remarks

\_\_\_\_\_  
*Signature of Supervisor II*

\_\_\_\_\_  
(Name)

Date: \_\_\_\_\_

Senate of Serampore College( University)  
Department of Research / SATHRI  
**Assessment Paper Submission Form**

Name : \_\_\_\_\_ Reg No: \_\_\_\_\_

Branch: \_\_\_\_\_ Doctoral Center: \_\_\_\_\_

Assessment Paper Number : (Please tick) I \_\_\_\_\_, II \_\_\_\_\_, III \_\_\_\_\_

Title of the Assessment :

Date of Completion : \_\_\_\_\_ Date of submission to SATHRI office: \_\_\_\_\_

**Comments of the member of the Supervisory Committee:**

1. Content :

2. Methodology:

3. Bibliography:

4. Whether asked for revision?

5. Over all remarks

\_\_\_\_\_  
*Signature of Supervisor III*

\_\_\_\_\_  
(Name)

Date: \_\_\_\_\_

Senate of Serampore College( University)  
Department of Research / SATHRI  
**Assessment Paper Submission Form**

***Completion Report of the Assessment Years***

This is to certify that Rev/ Mr/Ms \_\_\_\_\_

DTh student in the branch of \_\_\_\_\_

has successfully completed his/her Assessment paper number (Please tick)

I \_\_\_\_\_, II \_\_\_\_\_, III \_\_\_\_\_, under my supervision and he/she has worked as per our comments and suggestions. I am fully satisfied with the scholarship of the candidate.

Signature

Date: \_\_\_\_\_

Name of the Convener \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_ Contact number: +91- \_\_\_\_\_

**To be submitted by the Supervisor directly to Department of Research / SATHRI**



**(Specimen for Bonds)**

***Specimen I.***

***(Agreement executed by the Head of the concerned College/ Institution)***

(The bond on RS 10/- (Rupees Ten) non judicial stamp paper must be executed following the form as suggested below.)

Whereas a scholarship has been awarded by the Committee for Research of the Senate of Serampore College 712 201 to \_\_\_\_\_ for D.Th studies, I, \_\_\_\_\_ Principal, \_\_\_\_\_ Seminary/College \_\_\_\_\_ upon the authorization of the Governing Board of the Seminary/College hereby agree to employ \_\_\_\_\_ as a member on the teaching staff of the Seminary/College for a period of five years on completion of his/her D.Th studies at the \_\_\_\_\_ Seminary/College \_\_\_\_\_ If the Seminary /College withdraws sponsorship given to Shri/Ms. \_\_\_\_\_ during the course of his/her study or fails to employ Shri/Ms. \_\_\_\_\_, the Seminary/College hereby agree to refund to the Department of Research /SATHRI of Serampore College (University) the scholarship amount thus far paid to the candidate by the Department of Research /SATHRI.

After employing if the Seminary/College terminates the appointment of Shri/Ms. \_\_\_\_\_ before completion of five years as agreed, the Seminary/College shall refund to the Department of Research /SATHRI an amount proportionate to the period of service not received by the Institution or 1/3<sup>rd</sup> of the scholarship amount received by Shri/Ms \_\_\_\_\_ Whichever is more.

Date \_\_\_\_\_

\_\_\_\_\_  
Signature of the Head of the college/Institution

***Specimen II.***

***(Agreement executed by the Candidate)***

(The bond on RS 10/- (Rupees Ten) non judicial stamp paper must be executed following the form as suggested below.)

Whereas the Department of Research /SATHRI of Serampore College (University) has awarded a scholarship to me for D.Th studies at the \_\_\_\_\_ Seminary/College \_\_\_\_\_ I, \_\_\_\_\_ hereby agree to serve on the staff of \_\_\_\_\_ Seminary/College, \_\_\_\_\_ for a period of at least five years after completing my D.Th course of studies. In the event I discontinue my studies at my own free will or disregard the agreement to serve the Institution for five years, I hereby agree to refund to the Senate of Serampore College the scholarship amount thus far received by me.

After having been employed, if I decide to discontinue my service to the Seminary/College, I hereby agree to refund to the Department of Research /SATHRI an amount proportionate to the period of service not rendered to the Institution or 1/3<sup>rd</sup> of the scholarship received which is more.

Date \_\_\_\_\_

\_\_\_\_\_  
Signature of the applicant

*(Specimen III)*

*(Agreement to be executed by the Head of the concerned College/ Institution  
on the College/ Institution Letter head)*

**LETTER OF AGREEMENT**

Whereas a scholarship has been awarded by the Committee for Research of the Senate of Serampore College 712201 to \_\_\_\_\_ for D.Th. studies.

I, \_\_\_\_\_ Head/ Principal,

\_\_\_\_\_  
Institution/College \_\_\_\_\_ upon the authorization of the Governing Board of the Institution / College hereby agree to pay Rs 12,000.00 (Rs 4000.00 per year at the beginning of each academic year) towards the scholarship fund of the Department of Research / SATHRI.

Date:

Place:

\_\_\_\_\_  
Signature of the Head of the

College/ Institution

Name: \_\_\_\_\_

*(Specimen IV)*

# LETTER OF AGREEMENT

(To be signed by the applicant)

Whereas the Research/SATHRI Scholarship is granted to me,

I, \_\_\_\_\_ DTh student of \_\_\_\_\_

hereby agree that all the fees due to the Department of Research/ SATHRI shall be deducted from the amount of scholarship granted to me.

Date :

Place :

.....

Signature of applicant