



# Senate of Serampore College

College founded by Carey, Marshman and Ward, 1818  
Incorporated by Royal Charter, 1827 and  
Bengal Act IV of 1918 as modified  
upto 1997 by Govt. of  
West Bengal

**P.O. Serampore – 712 201**  
**Dist. Hooghly**  
**West Bengal, India**

**Metropolitan Dr. Zacharias Mar Aprem**  
B.Sc., B.D. M.Th., D.Th  
*President*

**Rev. Dr. M. Justin Moses**  
MA, BD, M.Th, D.Th  
*Acting Registrar*

Convocation December 2021  
October 13, 2021

**To**  
**The Graduating Students of**  
**All Affiliated Colleges of**  
**The Senate of Serampore College**

**Dear Graduates,**

Greetings from the Senate of Serampore College!

We are happy to announce that the Convocation of Serampore College is scheduled to be held on December 04, 2021. The Convocation will be held virtually/online this time. I am sure you would appreciate the efforts taken by the Senate of Serampore College to complete the process of online examination and declaration of results in these challenging times of the Covid 19 pandemic.

Since the Serampore College Convocation is going to be held virtually/online through live streaming on YouTube and Facebook, we need the following documents to be submitted through your respective colleges on or before October 30, 2021. Unless you submit, your information and photographs will not appear on the screen during the live streaming of the Convocation Program. The certificates will be sent to the College. You are requested to submit the following things to your College:

## **STUDENTS' INFORMATION AND PAYMENTS OF FEES**

### **I. STUDENTS' INFORMATION**

- a. Passport Size Photograph – 2x2 Inches
- b. Jpg/ Jpeg or PNG
- c. Should be in Color
- d. White Background
- e. The photo should be clear and of good quality - 300 dpi
- f. Size should be between 100 to 200kb
- g. Photo should be a front view
- h. Eyes should look straight to the camera
- i. The face must be focused on the camera
- j. Individuals with long hair should tie their hair up or put their hair in bun



# Senate of Serampore College

College founded by Carey, Marshman and Ward, 1818  
Incorporated by Royal Charter, 1827 and  
Bengal Act IV of 1918 as modified  
upto 1997 by Govt. of  
West Bengal

**P.O. Serampore – 712 201**  
**Dist. Hooghly**  
**West Bengal, India**

**Metropolitan Dr. Zacharias Mar Aprem**  
B.Sc., B.D. M.Th., D.Th  
*President*

**Rev. Dr. M. Justin Moses**  
MA, BD, M.Th, D.Th  
*Acting Registrar*

- k. Hair must not cover the eyes
- l. The dress code must be Formal
- m. Do not use any headwear like Caps or dupattas
- n. Convocation fee Rs. 500/- (Rupees five hundred only) for all Graduating Students
- o. Graduation Fees Rs. 200/- (Rupees two hundred only), if earlier not paid along with your fees in the Final Year
- p. Your Current postal address till January 2022
- q. Your email and mobile phone number

**For further information please contact your college. Please check the Senate website from time to time in the Notice section of [www.senateofseramporecollege.edu.in](http://www.senateofseramporecollege.edu.in) for the latest information with regards to the Convocation.**

Thanking you,

**Rev. Dr. M. Justin Moses,**  
**Acting Registrar,**  
**Senate of Serampore College.**